

Education Commission Minutes of Meeting

Date: October 17, 2018

Venue: Holy Angels School Library

Attendees: Tonya Forbes, Deacon Tim White, Bridget Stanislo, Jeff Roberts, Allison Kapitanoff, Michael Minnihan, Nathan Powell, Becky Barr, Stephanie Hipp, Nick Villalpando

Minutes Taken: Tonya Forbes

Topic	Presented By	Discussion Item	Decision	Action Needed	Deadline
Opening Prayer	Deacon White				
Introduction of New Members	Tonya Forbes	New terms begin for Michael Minnihan, Nathan Powell, Becky Barr, Stephanie Hipp, and Nick Villalpando	None Needed.	None Needed	N/A
Budget	Tonya Forbes	2018-19 budget shared with Commission. The projected subsidy from the church for school operations is \$429,919.	None Needed.	None needed.	N/A
Interest Survey for Teachers	HSA	Should an interest survey be created for parents about teacher preferences in the event parents want to purchase a small token of appreciation for their child's teacher?	Yes.	Work with Mrs. Gurbal to create and then distribute the document to teachers. Email the document to parents and post on our website for future reference.	November 1, 2018

Topic	Presented By	Discussion Item	Decision	Action Needed	Deadline
Curriculum Night	Teachers	Should there be separate curriculum nights for primary and junior high based on the information that needs to be presented to parents?	A transition meeting will be held for parents of 6th graders after the Open House prior to the start of school. 7th & 8th grade parents will be invited to a more formal curriculum night shortly after Labor Day. An open house format will be implemented for grades PK-5 before Grandparents Day to offer teachers time to display student work.	Publicize the changes to teachers and parents. Set calendar dates for the events.	April 1, 2019
ALICE Training	Tonya Forbes	ALICE (Alert, Lockdown, Inform, Counter, Evacuate) is a more proactive approach to handle the threat of an aggressive intruder or active shooter event than the traditional lockdown approach in current practice.	Teacher training has been provided. Use the children's book <u>I'm Not Scared I'm Prepared</u> to explain the concepts to younger students. Teachers have started the process of training students. School will solicit donations for upgrades in classrooms that will enhance security.	Work with Mrs. Gurbal to create an informational video about the program for parents that can be distributed via email and posted on our website. Solicit donations of bungee cords and Echo Dots to act as another barrier to infiltration. Participate in an ALICE enhanced lockdown with Aurora Police Department.	November 30, 2018

Topic	Presented By	Discussion Item	Decision	Action Needed	Deadline
PIP Hours	Parent	Could PIP hours be waived for parents of 8th grade students when it is the last child graduating from Holy Angels?	Volunteers are needed for events.	None needed.	N/A
Sports Pictures	Paul McCue	Were there any changes needed to this year's new process to take individual and group photos for the fall sports during the school day?	Check to see if more packages for purchases could be added.	Contact Feltes Photography.	October 26, 2018
Scheduling Parent-Teacher Conferences	Tonya Forbes	Is there a more efficient way to schedule conferences?	Continue with traditional method already in use. Becky Barr is willing to help set up a sign-up.com template help admin schedule conferences this year. Research more online options for next school year.	Research online options through sign-up.com and School Speak.	July 1, 2019

EC Members: Deacon Tom White, Allison Kapitanoff, Jeff Roberts, Bridget Stanislo, Stephanie Hipp, Becky Barr, Nathan Powell, Nick Villalpando, Michael Minnihan,