

**Principal’s Advisory Committee Minutes of Meeting**

**Date:** November 7, 2015

**Venue:** Holy Angels School Library

**Attendees:** Tonya Forbes, Deacon Tim White, Mike Mahon, Theresa Miller, Andy Konovodoff, Pat Gengler, Tom Jackson

**Minutes Taken:** Tonya Forbes

Topic	Presented By	Discussion Item	Decision	Action Needed	Deadline
Opening Prayer	Deacon White				
Boosterthon Results	Tonya Forbes	Profit - \$22,874.14 99% collection rate 1,318 donors 62% of donors were not parents 80% participation schooled	Based upon positive results, Boosterthon should continue as a fall fundraiser.	None needed.	
Daily Math Facts Initiative Update	Tonya Forbes	Only 2 7th & 8th graders failed to score 90% on the final basic skills multiplication test of the first quarter. 12 students have achieved recall in less than one second. Last year, there were 10 students under the 90% mark, and no one had achieved recall of less than one second.	Continue with daily math facts initiative.	None needed.	

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Illinois State Board of Education Audit	Tonya Forbes	Representatives from the Illinois State Board of Education will be auditing school records on January 12, 2016 to make sure the school is in compliance with all requirements to be accredited by the state.	None needed.	Prepare information about administrative policies, educational program, personnel, and building and grounds,	1/16/16
Appointment of Legislative Action Person	Tonya Forbes	This person will be the contact for pertinent information for parents regarding legislative action in Springfield.	Pat Gengler volunteered.	Notify Catholic Conference of Illinois.	12/1/15
STEM Update	Tonya Forbes	Timeline and vision statement shared with PAC.	None needed.	Next steps - determine curriculum and hire facilitator.	1/4/16
Strategic Plan for Rockford Diocese Schools	Tonya Forbes	Diocese has employed the services of the Meitler Group to evaluate the diocesan schools and create a strategic plan for the future of Catholic education in the diocese.	PAC group will be engaged in discussion questions produced by the Meitler group at a later date.	None needed.	12/9/15

**PAC Members:** Deacon Tom White, Tom Jackson, Pat Gengler, Theresa Miller, Andy Konovodoff, Terry Coffman, Mike Mahon, Bridget Stanislo, and Allie Lagman

**Next Meeting:** December 5, 2015