

Education Commission Minutes of Meeting

Date: January 13, 2018

Venue: Holy Angels School Library

Attendees: Tonya Forbes, Deacon Tim White, Allison Kapitanoff, Bridget Stanislo, Jeff Roberts, Chuck Hilby, Beth Baker, Margaret Vagnoni, Bridgette Oester

Minutes Taken: Tonya Forbes

| Topic | Presented By | Discussion Item | Decision | Action Needed | Deadline |
|----------------------------------|-------------------------------|--|--|--|-------------------|
| Opening Prayer | Deacon White | | | | |
| Cost saving measures | Jeff Roberts | Are there ways that the school could save money by using parent volunteers to provide selected services? | Pursue the idea of looking for ways to reduce costs (lawn care, building maintenance, cleaning, wiring, etc.) by using volunteers. | Review the proposal with Fr. Lavan. If approved, create a list of services and parent vendors. | February 17, 2018 |
| Preschool book drive | Beth Baker & Margaret Vagnoni | Before purchasing new books for preschool, could a book drive be initiated to gather new or gently used books for their libraries? | If preschool library can be supplemented through donations, then Book Fair money could be used towards rugs, seating, and bookcases. | KIDS Club promotes preschool book drive in the spring. | May 1, 2018 |
| Arrival and dismissal procedures | Tonya Forbes | Review guidelines. | The established guidelines work. Increased police presence has helped to promote safety during arrival and dismissal. | Continue with reminders of arrival and dismissal procedures. | NA |
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EC Members: Deacon Tom White, John Cebulski, Chuck Hilby, Beth Baker, Bridgette Oester, Margaret Vagnoni, Allison Kapitanoff, Jeff Roberts, Bridget Stanislo

Next Meeting: February 17, 2018