

Principal’s Advisory Committee Minutes of Meeting

Date: September 26, 2015

Venue: Holy Angels School Library

Attendees: Tonya Forbes, Deacon Tim White, Mike Mahon, Theresa Miller, Tom Jackson, Andy Konovodoff, Pat Gengler

Minutes Taken: Tonya Forbes

Topic	Presented By	Discussion Item	Decision	Action Needed	Deadline
Opening Prayer	Deacon White				
Introduction of New Members	Tonya Forbes	New this year are Pat Gengler and Tom Jackson.	Pat has a daughter in 5th grade. Tom is our community representative from Aurora University.	None needed.	
Enrollment	Tonya Forbes	Increased enrollment for the 2015-2016 school year. Enrollment is 475 students.		None needed.	
New Textbooks	Tonya Forbes	Sample books were distributed for parents to review. Grades K-5 use <u>Sadlier</u> program for math and Kindergarten began using <u>Reading Wonders</u> program for reading.		None needed.	
New IOWA Testing	Tonya Forbes	Students will be taking an updated version of the Iowa Test of Basic Skills this fall. Students may not test as well as in previous years due to the changes in the test.	Parental notification should be initiated prior to the return of the results that are shared during parent/teacher conferences in November.	Distribute letter from Diocesan Superintendent concerning the changes in the test and the possible outcome.	11/19/15

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Tuition Payments	Tonya Forbes	Proposal to change collection of tuition for the upcoming year to begin in July rather than collecting two payments on Fee Day.	None reached.	Readdress issue at the next meeting.	07/01/16
Fee Day	Tonya Forbes	Did the new format for Fee Day work for parents?	Consensus was that having the teachers in the lunchroom worked well. The idea of opening the school earlier on the first day or having an open house for parents on the Sunday before the first day of school was discussed. This would help alleviate the congestion of students and parents trying to get into the building with all the supplies. Discussion also centered around restructuring Fee Day so that all forms are online and parents would only have to go to one table with a checklist of all paperwork done there.	Discuss the restructuring of Fee Day with Office Staff who are the most affected by any changes. Discuss Open House alternative with the School Improvement Team for their input for the teachers.	10/01/15 10/14/15

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Parent Discussion Board	Pat Gentler	Is there a way to promote parent communication involving such things as car pools, summer camps, tutoring options, etc.?	More research is needed to move forward.	Discuss with Mrs. Gurbal the technology coordinator how this could work for parents using our existing website.	10/01/15

PAC Members: Deacon Tom White, Tom Jackson, Pat Gengler, Theresa Miller, Andy Konovodoff, Terry Coffman, Mike Mahon, Bridget Stanislo, and Allie Lagman

Next Meeting: November 7, 1015