

Holy Angels Parish



Angel Wings Program

www.holyangelsschool.net

2009-2010

What is Angel Wings?

Angel Wings is a Holy Angels Parish program and is open to all parish members. You do not need to have a child at Holy Angels School in order to participate, and any earnings your purchases produce will be directed to the beneficiary of your choice. Just a few of the possibilities are:

- Holy Angels School tuition for your child, grandchild, or a family of your choice
- Classroom Enhancement
- Guardian angel Fund
- Holy Angels Parish
- Holy Angels Religious Education(CCD)
- Marmion, Rosary , or Aurora Central Catholic tuition
- Professional Development for Holy Angels Staff Members

We sell our gift certificates on Monday evenings from 5:30-6:30p.m. at the school. Our sale schedule is always listed in the church bulletin under the calendar. The way this program works is that the certificates are sold to the Angel Wings program at a discount. This where the profit comes in to Angel Wings.

Here is an example: You order \$100 in Jewel/Osco certificates. You receive \$100 in Jewel/Osco Certificates. Of that \$100, Angel Wings paid \$96, with \$4 in profit to the program. The \$4 profit is then split into five categories:

- Beneficiary of your choice(70%)
- Administration(10%)
- Classroom Enhancement(10%)
- Guardian Angel Fund(3%)
- School Technology Fund(7%)

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|----------------|--------------|----------------|-------------------------------------|
| Sample: | \$100.00 | Jewel purchase | Profit disbursed as follows: |
| | <u>96.00</u> | Paid by AW | Your beneficiary choice = \$2.80 |
| | \$ 4.00 | Profit | Administration = \$.40 |
| | | | Classroom Enhancement = \$.40 |
| | | | Guardian Angel Fund = \$.12 |
| | | | School Technology Fund = \$.28 |

Now, these numbers may look small, but they really add up. If you made this same purchase each week, and used the certificates to purchase your groceries and/or prescriptions, your earnings for the year would be \$145.60. Think of what you could do if you added the gas stations and local businesses that you frequent! Last school year alone, Angel Wings paid out over \$60,000 in tuition reduction payments, over \$8,700 to classroom enhancement, over \$3,000 to the Guardian Angel Fund, and over \$5,900 to the School Technology Fund-all thanks to our participants!

If you have any questions about this program, please feel free to stop in at the school one Monday night and ask for Cindy Bancroft or Jodi Sundberg, or call us and we will be happy to discuss the program with you. We are happy to have the opportunity to share this exciting program with you and sincerely hope you will consider using it as the valuable tool it can be!

Cindy Bancroft (630)966-0653

Jodi Sundberg (630)554-1274

Explanation of Profit Division

As previously mentioned, the profit from each Angel Wings sale is split into five categories:

- Beneficiary of your choice (70%)
- Administration (10%)
- Classroom Enhancement (10%)
- Guardian Angel Fund (3%)
- School Technology Fund (7%)

Description of Directed Earnings Choices

Holy Angels Tuition Credit: School families can accumulate credit towards their child's tuition. This is paid out three times each year (September 1, January 1, and April 1) as a credit on your tuition statement.

Family Sponsor: Whether or not you have children at Holy Angels School, you may choose to designate another specific family to receive the tuition credit. Your earnings could be applied to your grandchild's tuition, even a friend or neighbor's tuition. It is your choice.

Guardian Angel Fund: This is a fund used to aid students at Holy Angels School who have an emergent need for tuition assistance. These funds are raised by designating on your Registration Form to have your earnings go to the Guardian Angel Fund. This Fund is also supported by the Parish and other charitable groups.

Classroom Enhancement: These funds are used to enhance the classrooms by purchasing items which cannot be accommodated through the normal school budget. Teachers are encouraged to make requests for items they would like to add to their classrooms, and the requests are reviewed and approved by a committee made up of select teachers, the principal and an Angel Wings committee member. Once approval is obtained, the teachers make their purchases and add these new items to continue to do the amazing job they do teaching our children.

Holy Angels Parish: This designation allows your earnings to be directed to the general Parish fund.

Religious Education(CCD): Anyone who wishes to participate in CCD at either the grade school or high school level may use this designation to apply your earnings to the fees for such participation.

Marmion Academy, Rosary, and Aurora Central Catholic High School Tuition: For parish members who have children, grandchildren or friends attending one of the local catholic high schools, you can designate that your earnings be directed to their tuition accounts at that school. Are you an alumni of one of these great schools? You can choose to have your earnings sent over as a donation to Marmion, Rosary, or Aurora Central Catholic.

Professional Development for Holy Angels Staff Members: Staff members and faculty of Holy Angels School are allowed to make this designation and use the earnings from their purchases through Angel Wings to pay for classes and continuing education courses and materials.

Where Does the Rest of the Money Go?

Administration Fund (10%): The Administration Fund is used to pay delivery and other costs associated with running the Angel Wings program, including some tuition reduction to the principal administrators of Angel Wings.

Classroom Enhancement (10%): Just as described in the Directed Earnings portion above, these funds are used to enhance the classrooms by purchasing items which cannot be accommodated through the normal school budget. Teachers are encouraged to make requests for items they would like to add to their classrooms, and the requests are reviewed and approved by a committee made up of select teachers, the principal, and an Angel Wings committee member. Once approval is obtained, the teachers make their purchases and add these new items to continue to do the amazing job they do teaching our children.

Guardian Angel Fund(3%): As described in the Directed Earnings section above, this is a fund used to assist students at Holy Angels School who have an emergent need for tuition assistance. This Fund is also supported by the Parish and other charitable groups.

School Technology Fund(7%): These funds are used at the discretion of our principal to upgrade and maintain the technology program at Holy Angels School. New equipment or computer software are just a couple of examples of ways these funds may be used to supplement the normal school budget for Technology.

When Are The Funds Disbursed?

We will perform a payout of the program earnings each year on or about September 1, January 1, and April 1. Each Participant will receive a statement itemizing the payout of earnings on their account.*

***Note: One exception to this is a family who designated another family to receive their earnings. There will be no statement produced in this instance, as the computer program we utilize automatically directs the funds to the beneficiaries account, and the earnings are shown on the statement received by the supported family.**

If you are a school family, you will also see the payout amount reflected in your tuition bill sent out by the school. Each time a payout is directed to your account, your next tuition bill is reduced by that amount.

As an additional note, payouts cannot be performed at any other time of the year or on an individual basis. If you should find yourself moving and expecting a payout, you will need to designate another directed earnings choice for the funds you have earned.

Angel Wings Guidelines and Policies

- Participants can include anyone in the school or parish. Orders may be taken from the general public, but payment must come from a registered parishioner or school parent.
- All sales are final. Gift certificates and debit cards cannot be returned to Angel Wings for any reason, with the exception of a malfunctioning card. Cards that are not functioning must be presented directly to Cindy Bancroft or Jodi Sundberg. We will attempt to determine the problem with the card and will make arrangements to provide a replacement, if necessary. Any replacement of a malfunctioning card will have to be ordered and therefore will have a slight delay to the participant. Any time a replacement card must be provided, the balance on the original card must be able to be confirmed by Angel Wings.
- There will be a \$25.00 charge for checks returned (NSF), and the participant may be required to use money orders for any purchases made thereafter. Checks are deposited promptly and cannot be held.
- Payment must be made at the time a participant places an order. Checks and money orders are the only forms of payment accepted.
- It is the participant's responsibility to verify their order at the time of pick up. Any discrepancy should be addressed immediately, prior to the order leaving the building. A signature will be required at the time an order is picked up by the participant.
- If for some reason you are unable to take receipt of your order at the regular pick up time, you may choose to designate someone to pick up your order in your place. In order for Angel Wings to release your order, your designee must be a registered Angel Wings participant **and** must have a note with your signature directing the release of your purchases. Angel Wings is not responsible for your order once it leaves the building.
- Participants are responsible for noting restrictions and benefits pertaining to gift certificates. See notes on the order form and correlating chart explaining restrictions. You can also check restrictions on www.glscrip.com.
- Should a family transfer out of Holy Angels School, they may have their credit balance transferred to another family, Holy Angels Parish, Classroom Enhancement, or the Guardian Angel Fund. **NO REFUNDS WILL BE GIVEN!**
- Due to tax liabilities and the work associated with filing IRS forms for interest accrued on individual family accounts, any interest earned on program profits will be directed to the Classroom Enhancement Fund.
- These guidelines and Policies are subject to change at any time, at the discretion of the Angel Wings Committee.